

The GVR Canadian Club Bylaws

Proposed revisions to be voted on at Club AGM, January 18, 2025

Material changes from current 2016 Bylaws are shaded in yellow

ARTICLE I - Name

The official name of the organization shall be the **GVR Canadian Club**, hereinafter known as the Club.

ARTICLE II - Purpose

The purpose of the Club shall be (1) to provide an opportunity for GVR members having an interest in or connection with Canada; (2) to provide activities which may be of common interest, and (3) to provide an opportunity for members to meet socially. All activities conducted by the Club and its members shall be in accordance with the GVR Bylaws, Corporate Policy Manual and GVR Code of Conduct.

ARTICLE III - Membership

A. All members holding GVR membership or tenant cards in good standing with GVR are entitled to join and participate in any meeting or activity, until the maximum capacity of the facility being used is reached. Membership shall not be denied to GVR members in good standing.

B. Any member who has not paid dues, fees, or assessments to GVR or the Club, as of the time such payment becomes delinquent, shall be removed from the Club's roster.

C. For the safety of users and the protection of GVR property, proficiency training or demonstration of proficiency may be required by the Club membership.

D. The Club shall not grant honorary membership or the equivalent to anyone NOT a GVR member.

E. Guest policies and guest cards are privileges extended to GVR members to use all GVR facilities subject to the current rules and regulations put forth through Board policy and as defined in the GVR Bylaws. Up to two eligible guests may accompany a Club member only one time during a calendar year.

F. A GVR member may attend a Club activity one time prior to joining the Club.

G. All members and guests shall abide by the published GVR Rules and Regulations and the member Code of Conduct. Violations will jeopardize the privileges of the offending individual through removal from the Club's membership roster and/or possible GVR suspension procedures.

ARTICLE IV - Board of Directors

A. The governing body (the Board) shall consist of four (4) Directors who are elected by the current members and up to four (4) Event Chairpersons appointed by the elected Directors, all of whom have voting privileges at Board meetings. The Officers shall perform duties as prescribed by these Bylaws and by the parliamentary authority adopted by this Club. The Board shall handle the general supervision of the affairs of the Club between Annual meetings, fix the hour and place of the Annual meeting, make recommendations to the membership, and perform other duties as desired by the Club.

B. The elected Directors of the Club shall consist of a President, Vice President, Secretary and Treasurer and shall be elected by a majority vote of the members in attendance at the Annual Meeting. The Board, including appointed Event Chairpersons, shall enforce the Club's Rules and Regulations, the Club's Bylaws, GVR Bylaws, the Corporate Policy Manual and GVR Club Rules and Regulations.

C. The term of each Director shall be for two years beginning at the close of the Annual meeting at which they were elected. All elections shall take place at the Annual Meeting and votes may be cast by a show of hands unless an individual requests a secret ballot in which case a vote by secret ballot must be held. Nominations for election to the Board of Directors may be made by any member in attendance at the Annual meeting.

D. Responsibilities of Officers:

President - The President shall preside at all meetings of the Club and shall carry out all orders and resolutions of the Club. The President shall be the executor of all Club funds and may approve all individual expenditures up to \$100.00. Expenditures over and above this amount must be approved by a quorum of the Board of Directors. (See last paragraph in this section for Board quorum).

Vice President - In the absence of the President, the Vice President shall perform all duties of the President and when so acting shall have all powers of the President.

Secretary - Prepares minutes of the Annual Meeting. Must retain routine correspondence and other administrative records for three years prior to the current year. Certain permanent records such as membership lists, year end financial statement, Employer Identification Number, tax exemption, etc. shall be retained for the life of the Club. The Secretary shall sign all formal written communications.

Treasurer - Makes all authorized disbursements, records and deposits in the bank accounts all monies of the Club, prepares a current financial report for the Annual Meeting, prepares a year end financial report on an annual basis and has books, records and papers available upon request of any member.

Event Chairpersons – Organize their event, including pre-event publicity, recruitment of Club volunteers, and supervision of all aspects of the event, and provide a full report at the subsequent Board meeting.

Other Key Responsibilities – The elected Directors may assign other key responsibilities to any of the Board members. These will include, but are not limited to, Registrar and Webmaster.

E. A quorum for transaction of business at a Board meeting shall be three (3) elected directors.

ARTICLE V - Committees

A. The President, with the approval of the Club's Board of Directors shall appoint any Committees deemed necessary.

ARTICLE VI - Membership Meetings

A. The Club's Annual Meeting shall be during the month of January, following each fiscal year.

B. Notice of the Annual Meeting shall be made by e-mail to GVR Canadian Club Members and on the GVR Canadian Club website and may also include posting on any available media that reaches the GVR community. Such notices shall be posted at least fourteen days in advance of the meeting and shall set forth, specifically, the nature of the business to be transacted.

C. A quorum for transaction of business at the Annual Meeting shall be one-tenth (10%) of the entire membership in good standing.

D. Robert's Rules of Order shall govern the Club in all cases in which they are applicable and in which they are not inconsistent with the Club's Bylaws or any special rules of order the Club may adopt.

ARTICLE VII - Dues and Fiscal Period

A. The fiscal year shall be from January 1 through December 31. The Club shall prepare a year end financial statement within 30 days following close of the fiscal year. Such statements shall be available to all members at any reasonable time.

B. The Board of Directors shall recommend an annual budget with final approval from the general membership at the Annual Meeting.

C. Annual dues shall be as determined by the Board and shall be due January 1st. Non-payment of dues shall result in removal of the member's name from the Club's membership roster.

ARTICLE VIII - Vacancies

The Vice President shall perform the duties and exercise the powers of the President during absence or disability. If any other office should become vacant, the remainder of the term shall be filled by appointment by the President with approval from the Board of Directors.

ARTICLE IX - Amendments

The Board of Directors of the Club may make amendments to these Bylaws with a majority affirmative vote of the membership. The Club must submit any amendments proposed to GVR staff for approval, prior to adoption.

ARTICLE X - Monitoring

An effective monitoring and reporting system as required by GVR shall be maintained by the Club to ensure that only GVR members and eligible guests are in attendance at meetings and activities held by the club in GVR facilities.

ARTICLE XI - Dissolution

Upon dissolution of the Club all assets, after all bills have been paid, shall be transferred to GVR.

ARTICLE XII - Bylaws

A copy of these Bylaws shall be available to the general membership on the Club website - <https://www.GVRCanadianClub.com>. All elected Officers and Committee Chairpersons shall be furnished with a copy of the GVR Bylaws and the current approved Club Bylaws after each election.

Approving signatures:

GVR Canadian Club

Green Valley Recreation, Inc.

Signature - President Date

Signature - CEO Date

Name – please print

Name – please print